

LAFAYETTE COLLEGE

Academic Research Committee
Lafayette College, Easton, PA 18042

APPLICATION for an EXCEL SCHOLAR

Default Question Block

The Academic Research Committee (ARC) will review applications for EXCEL Scholar positions for the full Academic Year or the Fall Semester during the first week of the Fall Semester. The deadline for an internally (ARC) funded EXCEL scholar application for either the full academic year or fall semester is the **Monday before the Fall Semester classes begin**. This form also should be used to submit applications for full year or fall semester EXCEL positions that have external or alternate (non-ARC) funding.

Faculty mentor's contact information:

Last name

First name

Campus address

Email address

Phone number

Department or Program

Academic Rank

Short title of proposed research:

Application for:

- Academic Year
- Fall Semester

Information about the student. Please note that, except in extraordinary circumstances, internally funded Excel Scholars must have a cumulative GPA of 3.25 or higher.

Last name

First name

Major

Cumulative GPA

Box #

L #

Email address

Phone number

Class

Is this a new proposal, or is this student replacing a student who is currently approved to work on an ongoing project as an EXCEL Scholar?

- This is a new EXCEL Proposal
- This student will be replacing a current EXCEL Scholar on an ongoing project

Please give the name of the student who will be replaced if this request is approved.

Are funds available to support this student's wages, other than via the ARC EXCEL budget? (External funding, professional funds, support from other sources on campus, etc.)

- Yes
- No

What is the alternate source of funding, and how much can it contribute toward this student's expenses?

Please indicate the Grant or Fund-Org-Account-Program number that the student's wages should be charged to:

This research involves (check as appropriate):

- Use of animals
- Use of human subjects
- Neither animals nor human subjects

Since you have indicated that your work involves the use of animals, what is the date of your IACUC approval?

Since you have indicated that your work involves human subjects, what is the date of your IRB approval?

The following questions assist us in setting up payroll for the EXCEL Scholar.

	Yes	No
If the student is currently employed on campus, has her/his supervisor been notified of this proposal?	<input type="radio"/>	<input type="radio"/>
Is the student a financial aid recipient?	<input type="radio"/>	<input type="radio"/>
Is the student a Pennsylvania resident?	<input type="radio"/>	<input type="radio"/>
Has an I-9 Employment Verification certification been filed with the Human Resources Office?	<input type="radio"/>	<input type="radio"/>

The EXCEL Scholars program is not a mechanism to provide wages for work done for academic credit. In particular, work done on an EXCEL Project must be sufficiently distinct from a student's academic coursework so that the student will not be both paid and given academic credit for the same work. Is this student currently being given academic credit for independent research (e.g., advanced research, independent study, or honors research)?

- Yes, and I certify that the work being proposed for this Excel Project is distinct from any work this Excel Scholar is doing for academic credit. Please described in the box below how the EXCEL work is distinct from the work to be completed for academic credit:
- No, the student is not being given academic credit for independent research

Please provide a brief, but complete, description of the proposed project; the description should be written for an audience that does not have expertise in the particular field(s) relevant to the project. Please specify the anticipated outcomes of the project (e.g., a performance, an exhibition, a presentation, a scholarly article, a book, etc.). Your description will help the Academic Research Committee better understand the scholarly merit of the planned work.

If you have previously been an Excel Mentor, please briefly describe the results of some of your prior EXCEL Projects.

Please describe the student's qualifications to assist with this research project.

Please describe the scholarly role of the student on this project and the student's expected activities. It is expected that the student will engage in active intellectual work.

Thank you for answering ARC's questions. We do not require any additional information. If you would like to upload supplementary material, you can. Please upload all documentation as a combined PDF of all files or as a ZIP of all files. If you have difficulty uploading your documents, they can be sent via e-mail or campus mail to the Dean of Curriculum and Research, but they must be received by the deadline.

Please click on the Submit button to submit your proposal. You will then be redirected to a page containing your responses. We recommend clicking on the icon in the top right hand corner to create a PDF file for your records.
