



### Default Question Block

The Academic Research Committee (ARC) will review applications for EXCEL Scholar positions for the Academic Year during the first week of the fall term. The deadline for an internally funded EXCEL scholar application for either the full academic year or just the fall semester is the **Monday before the fall semester classes begin**. This form also should be used to submit applications for full year or fall semester EXCEL positions that have external or alternate, that is non-ARC, funding.

---

Faculty mentor's contact information:

---

Last name	<input type="text"/>
First name	<input type="text"/>
Campus address	<input type="text"/>
Full e-mail address	<input type="text"/>
Phone number	<input type="text"/>
Department or Program	<input type="text"/>
Academic Rank	<input type="text"/>

Short title of proposed research:

---

Application for:

---

- Both fall and spring semesters
- Fall semester only

Information about the student. Please note that, except in extraordinary circumstances, internally funded Excel Scholars must have a cumulative GPA of 3.00 or higher. (If the student is internally funded and has a GPA <3.00, you will be asked to provide a detailed explanation later in the proposal of the extraordinary circumstances that make this student especially qualified for this research project.)

---

Last name	<input type="text"/>
First name	<input type="text"/>
Major	<input type="text"/>
Cumulative GPA	<input type="text"/>
Box #	<input type="text"/>
L #	<input type="text"/>
Student's full e-mail address	<input type="text"/>
Class	<input type="text"/>

Is this a new proposal? Or is this a continuation of an existing, previously approved EXCEL project?

---

- This is a new EXCEL Proposal
- This is a continuation of an EXCEL project from this summer, with the same student working on the same topic.
- This student will be replacing a current EXCEL Scholar on an ongoing project

Please give the name of the student who will be replaced if this request is approved.

---

Are funds available to support this student's wages, other than via the ARC EXCEL budget? (External funding, professional funds, support from other sources on campus, etc.)

---

- Yes
- No

What is the alternate source of funding, and how much can it contribute toward this student's expenses?

---

Please indicate the Grant or Fund-Org-Account-Program number that the student's wages should be charged to:

---

This research involves (check as appropriate):

---

- Use of animals

- Use of human subjects
- Neither animals nor human subjects

Since you have indicated that your work involves the use of animals, what is the date of your IACUC approval?

Since you have indicated that your work involves human subjects, what is the date of your IRB approval?

The following questions assist us in setting up payroll for the EXCEL Scholar.

	Yes	No
If the student is currently employed on campus, has her/his supervisor been notified of this proposal?	<input type="radio"/>	<input type="radio"/>
Is the student a financial aid recipient?	<input type="radio"/>	<input type="radio"/>
Is the student a Pennsylvania resident?	<input type="radio"/>	<input type="radio"/>
Has an I-9 Employment Verification certification been filed with the Human Resources Office?	<input type="radio"/>	<input type="radio"/>

The EXCEL Scholars program is not a mechanism to provide wages for work done for academic credit. In particular, work done on an EXCEL Project must be sufficiently distinct from a student's academic coursework so that the student will not be both paid and given academic credit for the same work. Is this student currently being given academic credit for independent research (e.g., advanced research, independent study, or honors research)?

- Yes the student is conducting research for academic credit; however, I certify that the work being proposed for this Excel Project is distinct from any work this Excel Scholar is doing for academic credit.
- No, the student is not being given academic credit for independent research

Please provide a brief, but complete, description of the proposed project; the description should be written for an audience that does not have expertise in the particular field(s) relevant to the project. Please specify the anticipated outcomes of the project (e.g., a performance, an exhibition, a presentation, a scholarly article, a book, etc.). Your description will help the Academic Research Committee better understand the scholarly merit of the planned work.

---

If you have previously been an Excel Mentor, please briefly describe the results of some of your prior EXCEL Projects.

---

Please describe the student's qualifications to assist with this research project. (If the student will be internally funded by ARC and has a GPA <3.00, please provide a detailed explanation of the extraordinary circumstances that make this student especially qualified for this research project.)

---

Please describe the scholarly role of the student on this project. It is expected that the student will engage in active intellectual work.

---

Please briefly describe the progress made on this project over the summer and the student's role in that work.

---

Thank you for answering ARC's questions. We do not require any additional information. If you would like to upload supplementary material, you can.

---

Please click on the Submit button to submit your proposal. You will then be redirected to a page containing your responses. We recommend clicking on the icon in the top right hand corner to create a PDF file for your records.

---